

Mellor Parish Council Minutes 18.05.23

Minutes of the Annual Mellor Parish Council meeting held at St. Mary's Primary School on Thursday 18th May 2023 at 7pm.

Present: Cllr Venables (Chair), Cllrs Brunskill, Cllr Walsh, Cllr Colborn, Cllr Barnes, Cllr Mellor

Five members of the public.

Open Forum

A member of the public provided an acoustic engineers summary of the noise assessment report carried out on behalf of AF Events Blackburn Ltd at Stanley House Marquee, Mellor.

A member of the public queried why no planning applications on the agenda and informed council about a forthcoming application.

1/15 To receive apologies for absence.

Cllr O' Grady, Cllr Fletcher apologies for absence accepted.

Gill Mason resigned as Clerk 11.05.23.

2/15 To consider and approve the minutes of the meeting held on Thursday 13th April 2023.

Not all Cllrs had received a copy prior to the meeting – read at the meeting – It was resolved that the minutes be approved and signed by the Chair.

3/15 To receive declarations of interests and dispensations.

None received.

4/15 Appointment of chairman.

Cllr Venables appointed

All in favour.

5/15 .Appointment of vice chairman.

Cllr Barnes appointed.

All in favour

6.Appointment of representatives on committees, working groups and outside bodies.

Finance & Asset Committee

Cllrs Venables, Colborn, Mellor & 1 further Cllr to be appointed at the next meeting.

All in favour

Play Area Working Party / Committee

Distinction made between Open Grass WP & Play Area WP –

The Open Space WP continues with current Cllrs, Brunskill, Venables, Mellor. Terms of reference to be updated to include a completion by end of October 2023 of all works & WP disbanded.

Play area WP – Cllrs Venables & Barnes

Ribble Valley Borough Council Liaison Representatives

Deferred until Borough Cllrs new roles are confirmed. Clerk will retrieve & circulate minutes to full council monthly irrespective of any MPC Cllr attending.

MCA Representatives

Cllr Venables and another to be appointed

Ribble Valley LALC Area Liaison Committee
No attendance required by Cllrs

7/15.Appointment of the responsible financial officer.

Clerk & RFO position vacant.

8/15 To consider, approve and sign the AGAR documentation.

AGAR currently incomplete, internal audit is underway.

9/15 To consider planning applications and matters.

Cllr O Grady to check back list and circulate to full council.

10/15 To consider the update regarding Footpath 51.

Clerk had spoken to PROW and there will be white lines painted on the new tarmac footpath to make pedestrians / cyclist / wheelchair users that the path goes on to a road. There won't be any further consideration for a barrier or gate as this would prevent disability access.

11/15 To consider and approve any further actions regarding installation/siting of Speed Indicator Devices (SpIDs).

Cllr Mellor will re-circulate old reports to full council so the matter can be picked up again and taken forward to new person at LCC.

12/15. Financial matters and accounts

1)Bank balance update

£86,396.18

2)To consider and approve the renewal of the LALC membership £411.70.

3)To consider and approve receipts and invoices for payment.

Receipts

Precept

£26,250

Ribble Valley Borough Council Coronation grant

£500.00

RV Shared energy grant

£16,335.55

Expenditure

G Mason (wages and office expenses)

£1124.59

Cheque1803 -Approved

Mellor Methodist Church grass cutting grant

£300.00

Cheque 1806 Approved – Number of cuts to be confirmed.

LALC membership

Cheque 1804 Pending – Agenda Item for June meeting

£411.70

Share energy final payment

Cheque 1807 Approved

£17,400.94

HMRC outstanding payments

£36.12

Paid

4)Online banking update

Bank to be contacted and WP report retrieved from archive

13/15 .To consider the update on the Stanley House acoustic engineer report.

MPC representative to speak at Licensing Committee meeting regarding acoustic report.

14/15 . Reports and correspondence.

Lancashire County Council Report – LCC Alan Schofield not in attendance

Ribble Valley Borough Council Report – Overgrown public footpath clearing service available if required.

Cllrs and residents to report a location if this service is needed.

15/15 .Pursuant to section 1(2) of the public bodies (admission to meetings) act, the council may resolve to exclude the press and public to discuss the following: Staffing and council review.

- Tree Officer to be re-appointed to monitor and report into full council.
- Clerk Vacancy to be re-advertised.
- Website housekeeping policy to be reviewed.

Date and time of next meeting.

Thursday 1st June 2023 at 7pm

The meeting closed at 8.30pm